

AMENDMENT #2 COVER SHEET
STANDARD AMENDMENTS
(Minn. Stat. §§ 16C.05, subd. 2(c), 16C.08, subd. 2 and 3)

Instructions:

1. Complete this form for contract amendments that extend the end date of a contract, add/reduce work and money, or change any other term or condition of the contract.
2. Attach this form to the amendment when sending to the Department of Administration for approval. **Please always include copies of the original certification form, the original contract, and any previous amendments as these are used for reference.**
3. Make sure that you are using the updated amendment template where the State Agency signature block reaffirms applicable sections of 16C.08, subdivisions 2 and 3.
4. Admin will retain this cover sheet for its files.

Agency: Minnesota Department of Health	Name of Contractor: MZA&CO, dba, Park Street Public
Current contract term: September 30, 2020 – December 30, 2020	Project Identification: 179157

Amendments to contracts must entail tasks that are substantially similar to those in the original contract or involve tasks that are so closely related to the original contract that it would be impracticable for a different contractor to perform the work. The commissioner or an agency official to whom the commissioner has delegated contracting authority under section 16C. 03, subdivision 16, must determine that an amendment would serve the interest of the state better than a new contract and would cost no more. An amendment should be in effect before the contract expires.

Complete Appropriate Box(es) for the amendment submitted.

1. <input checked="" type="checkbox"/> Amendment to the end date of the contract
Proposed New End Date: June 30, 2021
Why is it necessary to amend the end date? This agreement is being amended to add additional time for contractor to continue providing needed communications support and planning services into 2021.

2. <input checked="" type="checkbox"/> Amend Duties and Cost <input type="checkbox"/> Amend Duties Only
2a. If cost is amended, insert amount of original contract AND amount of each amendment below: Original Contract = \$100,000.00 Amendment #1 = \$0 Amendment #2 = \$40,000.00
2b. Describe the amendment: This agreement is being amended to add additional funding for contractor to continue providing needed communications support and planning services into 2021.

3. <input checked="" type="checkbox"/> Amendment to change other terms and conditions of the contract
Describe the changes that are being made: This agreement is being amended to reflect the change of business name of the Contractor from MZA&CO to Park Street Public, here listed as a dba (doing business as).

Amendment #2

Contract Start Date:	<u>June 8, 2020</u>	Total Contract Amount:	<u>\$140,000.00</u>
Original Contract Expiration Date:	<u>September 30, 2020</u>	Original Contract:	<u>\$100,000.00</u>
Current Contract Expiration Date:	<u>December 30, 2020</u>	Previous Amendment(s) Total:	<u>\$0</u>
Requested Contract Expiration Date:	<u>June 30, 2021</u>	This Amendment:	<u>\$40,000.00</u>

This amendment is by and between the State of Minnesota, through its Commissioner of the **Minnesota Department of Health** ("State") and **MZA&CO, dba, Park Street Public**, whose designated business address is 525 Park Street, Suite 210, St. Paul, MN 55103 ("Contractor").

Recitals

1. The State has a contract with the Contractor identified as 179157 ("Original Contract") to provide communications planning and support services, including, but not limited to marketing, public relations, and responses to the media for the State of Minnesota's COVID-19 testing work, the MN Department of Health, and the requests from the Governor's Office..
2. This agreement is being amended to add additional time and funds for Contractor to continue providing needed communications support and planning services into 2021, and to add Contract's name change to Park Street Public, taking effect on January 1, 2021.
3. The State and the Contractor are willing to amend the Original Contract as stated below.

Contract Amendment

In this Amendment, changes to pre-existing Contract language will use ~~strike through~~ for deletions and underlining for insertions.

REVISION 1. Contract 179157 with MZA&CO, dba, Park Street Public is amended as follows:

This Contract is between the State of Minnesota, acting through its Commissioner of the **Department Health** ("State") and **MZA&CO, dba, Park Street Public**, whose designated business address is 525 Park Street, Suite 210, St. Paul, MN 55103 ("Contractor").

REVISION 2. Clause 1. "**Term of Contract**" is amended as follows:

- 1.1 Effective date: **June 8, 2020**, or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later. The Contractor must not begin work under this Contract until this Contract is fully executed and the Contractor has been notified by the State's Authorized Representative to begin the work.
- 1.2 Expiration date: ~~December 30, 2020~~ **June 30, 2021**, or until all obligations have been satisfactorily fulfilled, whichever occurs first. The contract may be extended through a duly executed amendment.
- 1.3 Survival of terms: The following clauses survive the expiration or cancellation of this Contract: Indemnification; State Audits; Government Data Practices and Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; and Data Disclosure. Any other Contract term that states it shall survive, shall survive.

REVISION 3. Clause 4.1. "**Consideration**" is amended as follows:

- 4.1 Consideration. The State will pay for performance by the Contractor under this Contract as follows:
 - 4.1.1 Compensation. The Contractor will be paid **\$275/hour, not to exceed \$100,000.00 for June 8, 2020 through December 30, 2020, and \$40,000.00 for December 31, 2020 through June 30, 2021.**

4.1.2 Total obligation. The total obligation of the State for all compensation and reimbursements to the Contractor under this Contract will not exceed ~~\$ 100,000.00~~ 140,000.00.

Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect. The Original Contract and any previous amendments are incorporated into this amendment by reference.

1. State Encumbrance Verification
Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Print name: J.P. Marquis
Signature: J.P. Marquis Digitally signed by J.P. Marquis
Date: 2020.12.23 08:23:41 -06'00'
Title: Acct. Officer Date: 12/23/2020
SWIFT Contract No.: 179157/3000076245

2. Contractor
Contractor certifies that the appropriate person(s) have executed the Contract on behalf of Contractor as required by applicable articles, bylaws, resolutions, or ordinances.

Print name: Brian McClung
Signature: Brian McClung DocuSigned by:
427E1220C6D745C
Title: Partner/Co-Founder Date: 12/28/2020

3. State Agency
With delegated authority

Print name: Maria Rodriguez
Signature: Maria Rodriguez DocuSigned by:
29CE420B4631437
Title: Interim Accounting Supervisor Date: 12/28/2020

4. Commissioner of Administration
As delegated to The Office of State Procurement

Print name: Sara Freedland
Signature: Sara Freedland DocuSigned by:
9879A511B468482...
Title: AMS Date: 12/29/2020

Distribution:
Agency
Contractor
State's Authorized Representative

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